

Fall 1983



**THE
BROWN BAG
MINI-SEMINARS
ARE BACK!**



**DODGE CITY
COMMUNITY COLLEGE**

- ★ NEW PROGRAMS
- ★ SOME NEW FACES
- ★ AND A NEW TIME
- ★ COST: FREE

and no pre-registration...
**EVERYONE IS WELCOME
TO ATTEND!**





Bring a sack lunch
or
order from the
snack bar or
food service
and
join us for an hour
of personal and
professional growth.





For
more information
call: 225-1321,
ext. 268
and ask for
Sandy Bartkoski!
Hope to see
you there!!



★ ★ OPEN TO FIND DETAILS ★ ★

For more info. call 225:1321, ext. 268

★ NOW SHOWING ★

DECISION MAKING

12:00-1:00pm, September 13, 1983

Santa Fe Room, Student Union

Opportunities are often lost because of poor decision making skills. Learn how to be more at ease with making decisions in a business or personal setting.

Presenter: Sandy Bartkoski

MESSAGES

12:00-1:00pm, October 11, 1983

Santa Fe Room, Student Union

Communicating nonverbally...nondefensively...and listening techniques will be discussed..."You'll have fun with this one!"

Presenter: Jo Weinmeister

GET A HOLD OF YOURSELF

(Stress Management)

12:00-1:00pm, November 8, 1983

Santa Fe Room, Student Union

Learn to recognize the physiological responses to stress and learn to control those responses. See how to identify when you are reacting!

Presenter: Anita Ness

★ COMING SOON ★

SUCCESSFUL SUPERVISING

12:00-1:00pm, February 7, 1984

Santa Fe Room, Student Union

An organization's degree of success or failure can often be directly traced to the ability of its supervisors. This "no nonsense" program is aimed at the supervisor who is looking for practical solutions to today's management problems.

Presenter: Sandra Bish

TAKING OVER-THE-COUNTER DRUGS WISELY

12:00-1:00pm, March 6, 1984

Santa Fe Room, Student Union

This program will give you a clearer understanding of how over-the-counter drugs are often incompatible with prescription drugs and with foods. You owe it to yourself to attend this seminar.

Presenter: Judy Cagle

THE CASE OF THE SNARLED PARKING LOT

12:00-1:00pm, April 10, 1984

Santa Fe Room, Student Union

This fun and fast paced film focuses on the following management traps: "The Snap Decision Trap", "The Tangled Priorities Trap", "The Clouded Communications Trap", and "The Puppet Trap". There is something for everyone in this

★ DON'T MISS ★

***** WOMEN OF THE WESTERN FRONTIER

12:00-1:00pm, January 17, 1984
Santa Fe Room, Student Union

Discover the effects of the frontier on the changing role of women in the 19th century, and explore the effects of *modern frontiers* on the present status of women.

"Don't be afraid of this one. This is presented by an outstanding instructor!"

Presenter: Nancy Schultz

★ ★ ★ ★ NEW FOR 1983-84 ★ A SUPPER SEMINAR SERIES ★ ★ ★ ★

Sandwich, Soup & Salad Bar for \$2.25

★ Meal is optional; workshop is FREE ★

★ No Pre-registration required ★

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program. Be prepared to share your ideas!

Presenter: Sandy Bartkoski

LEADERSHIP STYLES

12:00-1:00pm, May 8, 1984
Santa Fe Room, Student Union

Don't back away from this program if you want to be a leader. Your approach, control, assertiveness and manner are the tools for your success. Learn how to use these tools and lead while others follow.

Presenter: Vernon Mai

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Presenter: Sandy Bartkoski